Virginia Garcia Memorial
FOUNDATION

Virginia Garcia Memorial Foundation Board Opportunity

Do you have a passion for ensuring that the underserved and uninsured have access to high quality, culturally competent health care? Virginia Garcia Memorial Foundation invites you to submit a resume and letter of interest for consideration as a valued Board member. Members have the benefit of serving their community while building a network of impactful business leaders and are well-covered by a comprehensive Directors and Officers insurance policy.

Virginia Garcia Memorial Health Center (Virginia Garcia) began in 1975 when a six-year-old girl named Virginia died needlessly because of a lack of access to culturally competent and affordable health care. Its mission is *to provide high quality, comprehensive and culturally appropriate health care to the communities of Washington and Yamhill Counties with a special emphasis on those with barriers to accessing care.*

Virginia Garcia now encompasses five primary care clinics, six dental clinics, five school-based health centers, a Reproductive Health Clinic, a patient re-engagement/acute care clinic, and five mobile clinics. We serve more than 56,000 unique patients annually in over 80 languages with nearly 800 staff members and a $100+ million budget. Virginia Garcia is widely recognized for our work. In recent years, the Portland Business Journal highlighted us as one of Oregon's Most Admired Companies, and the federal government awarded us for advancing quality, reducing health disparities and increasing access. Our doctors have been listed among Portland's Top Docs, and our staff have been recognized as champions for advocacy and innovation in health care.

Virginia Garcia Memorial Foundation is a separate 501(c)(3) nonprofit organization created *to provide enduring support for the Health Center through funding, community relations and the cultivation of community partners.* The Foundation has ten staff members who focus on public and private fundraising, marketing, and public relations for the Health Center. Our goal is to raise over $3 million from private sources in FY2026-27. Our fiscal year runs from April 1st to March 31st.

As a Foundation Board Member You Will:

- Contribute your expertise and perspective to advance the Foundation and Health Center's missions
- Help guide Foundation strategy and provide financial oversight
- Build community connections, introduce prospective supporters, and participate in fundraising and donor stewardship
- Make a minimum annual contribution of $1,000
- Attend six Board meetings annually on the third Wednesday of every other month from 6–8 pm via Zoom. Two to three meetings are held in person at various locations, with the first meeting of the year taking place virtually in January. Additional meetings are held throughout the year for members serving on the Executive, Finance, or Nominating committees.
- Attend at least one fundraising or donor appreciation event annually and help fill a table
- Commit to a three-year Board term and participate in ongoing Board learning and development

What We Look for in Board Members:

- A strong commitment to Virginia Garcia's mission and equitable access to health care
- Integrity, sound judgment, and a collaborative approach to leadership
- Diverse lived experiences, professional backgrounds, and community perspectives
- A willingness to participate actively in fundraising and share personal and professional connections
- Curiosity and a commitment to learning about nonprofit governance and community health

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Our Current Priorities & Your Opportunity to Make an Impact

Our current priorities give Board members meaningful ways to contribute and see their support translate into care, education, and opportunity for our communities.

- **Advancing the Hillsboro Wellness Center capital campaign:** Help build support for a shared vision with Portland Community College and Hillsboro School District that brings healthcare, education, and workforce development together: https://www.virginiagarciafoundation.org/hwc
- **Keeping patients connected to health services:** Help secure resources to respond to changing healthcare coverage and funding, helping families retain coverage and access services.
- **Strengthening mobile, school-based, and rural care:** Engage supporters in bringing care closer to where patients live, work, and learn.
- **Growing partnerships with regional businesses:** Connect companies with sponsorships, employee engagement, in-kind contributions, and other opportunities aligned with their community goals.

How to Apply

To be considered for the Virginia Garcia Memorial Foundation Board of Directors, please email the following to Lorena Carrillo at lcarrillo@vgmhc.org, using the subject line **"Foundation Board Interest":**

- A current résumé highlighting your professional experience, community involvement, and leadership roles
- A brief letter of interest, approximately one page, addressing:
    - What motivates you to deepen your involvement with Virginia Garcia through Foundation Board service?
    - What experience, skills, community relationships, or perspectives would you bring to the Board?
    - How would you like to contribute to fundraising, donor engagement, or community partnerships?

Please also confirm your willingness to fulfill the Board responsibilities outlined on page one, including the three-year term, meeting participation, annual contribution, and event involvement.

Next Steps

- Recruitment takes place year-round based on Board needs and approved recruitment priorities.
- Candidates participate in an introductory conversation with the Executive Director and Nominating Committee members and/or Board Chair.
- The Nominating Committee determines whether to recommend candidates to the full Board for election. Submitting materials does not guarantee nomination or election.

Questions About Board Service?

We welcome a conversation about your interests, Board responsibilities, or the application process. Please contact Lorena Carrillo, Foundation Executive Director, at **971-777-3386** or lcarrillo@vgmhc.org.